



**Certificate of Registration of Societies**

**ACT XXI OF 1860**

Amended on 31.1.2008.

No. DKL 390/20 of 1982-1983

I hereby certify that NATIONAL  
YOUTH SERVICE ACTION AND SOCIAL DEVELOPMENT  
RESEARCH INSTITUTE (NYSADRI)

AT- SANTHASARA  
P.O.- SANTHAPUR  
DIST.- DHENKANAL.

has this day been registered under the Societies  
Registration Act (No. XXI of 1860).

Given under my hand at. Dhenkanal

this 31st. day of January, 2008.

*[Signature]*  
31/1/08  
Additional Registrar of Societies  
Addl Registrar of - Societies,  
Dhenkanal

Prepared by- Gangadhar Behera.

Compared By. Pranava Kumar Kar

*[Signature]*  
18/1/08  
Pranava Kumar Kar  
District Record Keeper  
COLLECTORATE, DHENKANAL  
Authorized a/c 78 dt 1.11.07





## AMENDED MEMORANDUM OF NYSASDRI

NATIONAL YOUTH SERVICE ACTION & SOCIAL DEVELOPMENT  
RESEARCH INSTITUTE (NYSASDRI)  
SANTHASARA, SANTHAPUR, GONDIA, DHENKANAL.

### MEMORANDUM OF THE ASSOCIATION:

In the matter of Act XXI of 1860 being an act for registration of literacy, Scientific, Educational, Social, Cultural, Rural Development and Charitable Societies.

AND

In the matter of **National Youth Service Action & Social Development Research Institute (NYSASDRI)**

- I. The name of the society is **National Youth Service Action & Social Development Research Institute (NYSASDRI)**.
- II. The registered office of the society shall be situated at village Santhasara, P.O. Santhapur, Dist- Dhenkanal, Pin- 759016, Orissa.
- III. The objective of the society is established:

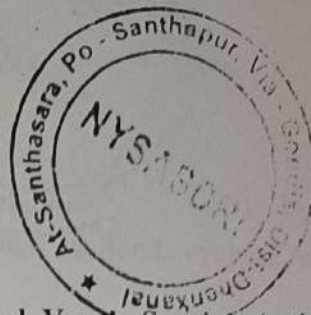
### AIMS AND OBJECTIVES :-

1. To organize different activities for promoting effective community living, social responsibility and citizenship.
2. To organize different cultural, physical and recreational activities for promoting characters, sound health, discipline, co-operative enterprises, social service, public Co-Operation.
3. To develop qualities of leadership amongst the members and to inculcate a positive attitude towards life and society.
4. To engage the youth in various nation building activities such as Training, Environment programs etc.
5. To organize activities for promoting general health for children, pregnant and expectant mother.
6. To undertake various programs like Adult Literacy, Family Planning, Remedial Education, Milk feeding, Nutrition Education, Balwadies, Sishurajia, Community Health for Social improvement, Eye Care Program through Kalinga Eye Hospital, Control commodities, removal of un-touchability, welfare of women and SC, ST, backward communities.
7. To undertake steps for making the institution economically self-sufficient.
8. To undertake different programmes such as prevention of forest, develop socio Economic Study Centers, Prohibition of Dowry and other social development Programmes, sports and games, etc.

To conduct eye care program through setting base eye hospital/s in the name of Kalinga Eye Hospital as an brand in selected districts of our state and the name of the district where the eye hospitals will be set, will be mentioned after the name of the Hospital/s. Each eye hospitals have to open one bank account in any nationalized bank near to the hospital, which will be operated jointly by a representative of Kalinga Eye Hospital of that wing and a representative of NYSASDRI.

Member Secy.  
NYSASDRI



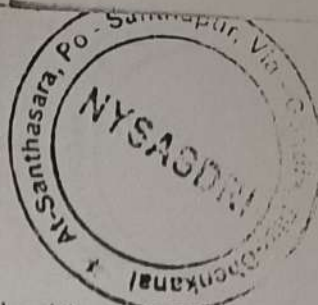


Additions and Amendments:

9. To properly manage and administer the **National Youth Service Action and Social Development Research Institute (NYSASDRI)**
10. To educate and train the youth for protection and preservation of environment and maintain the ecological balance.
11. To create alternative non-conventional renewable source of energy like bio-gas, solar energy, etc.
12. To preserve and protect the wild life, the rare species of flora and fauna and newly plant saplings.
13. To provide hygienic conditions in slums and village.
14. To train the people for preparation and popularization of smoke less chullhas and chlorination and filtration of drinking water etc.
15. To encourage young people for self-employment by imparting nos. of vocational training.
16. To strengthen cottage and village industries and to provide necessary training especially to housewife's for supplementing their family income.
17. To organize training programmes in modern methods of agriculture, soil testing, pest and rodent control for increasing the agricultural production.
18. To involve and train young men and women to combat social evils like dowry, castism, untouchability, alcoholism, and child marriage for ushering in a new era of social development.
19. To check the extravagance in expenditure in organizing social functions like marriage etc. and to promote inter-caste and inter community marriages.
- 19.(a) To organize activities for care, protection, services, promotion, immunization and welfare of domestic and wild animals.
20. To organize programmes to cater to nationally accepted values such as socialism, democracy, secularism, pride in Indian ness and cultural heritage etc.
21. To organize leadership training courses for both urban and rural youth to enable them to face challenges in life and to make them conscious of rights and duties.
22. (a) To encourage indigenous games and physical education on a massive scale to promote physical fitness, mental alertness and spirited crops.
- (b) To organize block, district and state level sports tournaments.
23. To preserve cultural heritage such as folk art folk songs, play, monuments, manuscripts, oral traditions, ancient forms of arts and craft and to support arts, music, poetry, dance and drama as instruments of culture and national integration.
24. To train the young men and women in health, education, first aid methods, mass immunization, nutrition and balance diet so that they can tackle their health problems and those of the community at large.
25. To promote amongst youth respect for and belief in values of national integration, secularism, democracy and dignity of labour.

Sara Fella Canal  
Member Secretary  
NYSASDRI





(4)

26. To prepare youth to tackle national calamities such as flood, cyclone, drought, earthquake, avalanche etc.
27. To create training facilities for volunteers and members of voluntary organizations, government and semi-government organizations, co-operative societies, commercial and industrial houses and other agencies being involved or proposing to get themselves involved in rural construction.
28. To provide research facilities for production and distribution of commodities management and accounting procedure of the organization of the poor and laws and orders affecting the day to day life of the poor.
29. To print and publish research papers, periodicals, newspapers and books, and to prepare and disseminate communication material such as audio visual aids in furtherance of the object of the institute.
30. (A) To establish and maintain schools, libraries, information centers in rural areas to promote the activity of the society.  
(B) To establish, maintain and manage houses and hostels utilized for the accommodation of researchers, volunteers, employees, officials, trainees and guests.
31. To collaborate with central and state government, institution, associations and societies having similar or related objectives on fiscal or other sort of natural assistance, amalgamation merger, co-operation and in any other way the society may deem necessary.
32. To raise funds out of public contribution, or from official and non-official institutions and agencies.
32. (a) To make fund by investing the unrestricted fund / Corpus fund / General Fund of NYSASDRI with Mutual Fund / Fixed Term Deposit with Nationalized or Regional Bank or Post Office and the income out of investment will be used for the development of NYSASDRI community development activities.
33. To invest or to deal with the fund partly or wholly towards the capital and recurring expenditure of the society or other way it wants.
34. (A) To acquire any movable or immovable property by the way of purchase of gift or lease or on hire or otherwise.  
(B) To sell, assign, lease, exchange, mortgage and transfer the same
35. To construct, improve, renovate, expend or to maintain buildings in the way the society finds it necessary.
36. To deal with cheques, drafts, certificates, receipts, securities, promissory notes, bills of exchange whether negotiable, transferable or not.
37. To provide provident fund for the benefit of the employees of the society as per rules.
38. To make rules and byelaws for the society and to amend, add, vary or rescind them from time to time.

*Saran Kumar Das*  
Member Secretary  
NYSASDRI





39. To do all other such lawful things the society may consider necessary, incidental or conducive to the attainment of its objective.

The names, addresses and occupation of the first members of its Governing Board of the Society to which the management of the affairs are entrusted as required under section II of the Societies Registration Act XXI of 1860 are as under.

Sl. No.	Name	Occupation	Designation
1.	Nagendra Das	Lecturer	Chairman
2.	Miss Sandhyarani Swain	Teacher	Vice-Chairman
3.	Sarangadhar Samal	Social Service	Member Secretary
4.	Hrushikesh Sahoo	Tailoring	Treasurer
5.	Hrudaya Ballava Panda	Social Service	Member
6.	Miss. Sailabala Nayak	House Wife	Member
7.	Raghunath Tudu	Cultivation	Member

We, the persons whose names and addresses are mentioned below associate ourselves for the purposes of the Memorandum. We the person, also set ourselves and respective hands here under to and form ourselves into society under Act XXI of 1860.

Sl. No.	Name	Occupation
1.	Nagendra Das	Lectureship
2.	Miss Sandhayarani Swain	Teachership
3.	Sarangadhar Samal	Social Work
4.	Hrudayaballav Panda	Social Work
5.	Seshadev Pradhan	Social Work
6.	Raghunath Tudu	Cultivation
7.	Miss Sailabala Nayak	House Wife
8.	Hrushikesh Sahoo	Tailoring
9.	Pravakar Nayak	Service
10.	Rabinarayan Sahoo	Steno
11.	Antaryamee Dhal	Social work
12.	Pandab Behera	Cultivation
13.	Sarabeswar Nayak	Steno
14.	Gopabandhu Pradhan	Lectureship
15.	Kanhu Charan Dehury	Service
16.	Kartika Samal	Social Work
17.	Kailash Chandra Tripathy	Lecturer

Signature from No. 1 to 17 & No. 1 to 7 are attested by Gazetted Officer  
Signature of the Witness and Address

1. Nagendra Das  
2. Sarangadhar Samal  
No in the Registrar 390  
Name of the Society NYSASDRI  
Nature of document Amendment  
Date of Registration 2.9.1982.

Additional Registrar  
of Societies, Dhenkanal  
31/1/08

Prepared by - Jagadish Behera

Compared B Pranam Kumar Kori

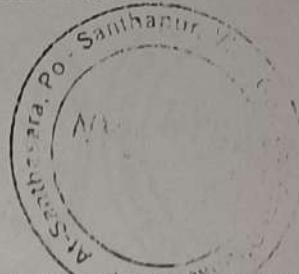
Nagendra Das, Chairman, NYSASDRI  
Sarangadhar Samal, member Secy, NYSASDRI

Attested by  
Md. Block Development Officer  
GONDIA

Certified to be true copy

Pranama Kumar Kori  
District Collector  
Collectorate Dhenkanal  
18/1/08

Member Secretary  
NYSASDRI  
Sarangadhar Samal



5

## CONSTITUTION OF NATIONAL YOUTH SERVICE ACTION AND SOCIAL DEVELOPMENT RESEARCH INSTITUTE (NYSASDRI)

### Rules of the Society:

1. The Registered office of the Society shall be situated at village Santhasara, P.O. Santhapur, Dist: Dhenkanal.
2. In the rules unless the context otherwise requires.
  - a) The "Society and The Institute " means **NYSASDRI** i.e. National Youth Service Action and social Development Research Institute.
  - b) The "General Body" Means the general body of the ordinary members of the society.
  - c) The "Board" means the governing Board of the Society.
  - d) "Chairman" means the chairman of the Society.
  - e) "Member" means the member of the Society unless otherwise specified.
  - f) "Director" means the Director of the Institute appointed by the Board.
  - g) "Vice-Chairman" means the Vice-Chairman of the Society.

### Area of Operation:

The area of operation of the society shall be the state of Orissa.

**Membership :** Any person shall be eligible to become a member of the institute, if, he/ she fulfils the following conditions.

- i. He / She must be the citizen of India
- ii. He / She must have attained the age of 18 years.

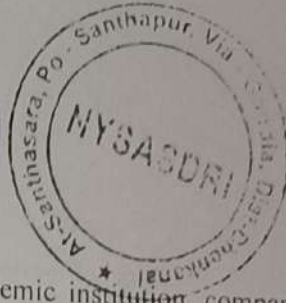
### 3. I) General Body and Membership :

The General Body of the Society shall be composed of all the members of the institute, which are not disqualified by the Resolution of the Governing Board.

### II) Ordinary Members:

- a) Person who were signed the Memorandum of Association shall be ordinary Members of the Society and shall continue to be such member so long as they are members of the General Body.
- b) Any person who is elected or Co-opted to the Governing Board shall IPSO-Fcto become an ordinary member of the society and shall continue to be such ordinary member so long as he / she is on the General Body.
- c) Ordinary members alone shall have right to vote and elect members to the Governing Board.





17

### III) Institutional Members :

Governing Board may invite and admit academic institution, companies and association etc. as institutional members as such terms and condition may be determined by it.

#### **4. Role of Members :**

The society shall maintain a role of members and every member shall sign the role and shall state there in his / her occupation and address, but if he / she fails to notify such address his / her address as recorded on the role of members shall be deemed to be his / her address.

#### **5. Term of Office:**

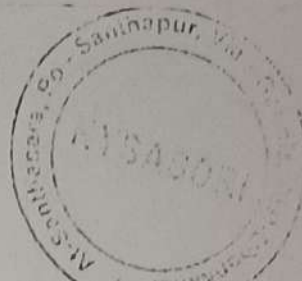
- I. An ordinary member of the society may resign his / her office by a letter addressed to the Director but his resignation shall take effect only on its acceptance by the Board.
- II. An ordinary member of the society shall cease to be such a member, if, he / she shall become of unsound mind or insolvent or is convicted of criminal offence involving moral turpitude or resignation of death.

#### **6. Meeting of the Society:**

The General Body shall meet once in a year. The annual General meeting of the Society shall be held at such time and place as may be determined by the Chairman. The chairman may convene a special general meeting of the society on the written requisition of not less than one fourth of the ordinary members of the society. Every requisition so made by the ordinary members of the society shall express the object for which the meeting is proposed to be called and shall be left with the director or posted to his address upon receiving such requisition; the chairman shall forthwith convene a meeting of the society. At all special General meeting no subject other than that stated in the notice of the requisition shall be discussed except with the permission of the Chairman.

7. Every notice calling a meeting of the society shall state the date, time and place at which the meeting will be held and shall be served upon every ordinary members of the society not less than fifteen clear days before the day appointed for such meeting.
8. One third of the strength of ordinary members or its nearest whole number which ever is lower, present in person shall form a quorum for any general meeting of the society.
9. The Chairman shall preside all meetings of the Society. If the Chairman is not present at any meeting, the Vice-Chairman or any member of the society appointed by the Chairman in writing shall chair the meeting. But if there shall be no member so appointed, the ordinary members of the society shall choose one to preside over the meeting.

Secretary  
Santhapur



8

10. Every question shall be decided at the general meeting by majority of those present and entitled to vote. Every ordinary member shall have one vote and in case of an equality of votes, the Chairman of the meeting shall have a second of casting vote.
11. The quorum necessary for the General Body meeting shall be one fourth of the total members entitled to vote.
12. Functions and Powers of General Body:

The General Body shall have the following powers and function.

- A. Give overall policy guidance and direction for efficient functioning of the society.
- B. Approve the Annual Budget of the Society drawn of by the Governing Board.
- C. Consider the Balance Sheet and Audited Accounts for the previous years.
- D. Consider the Annual Report prepared by the Governing Board
- E. Add and amend the rules of the society.
- F. Perform such other functions as are entrusted to it under these rules.
- G. Delegate much of its powers to there authorities of the society as it may consider necessary and proper.

### 13. THE GOVERNING BOARD: -

- I. The members shall elect from amongst themselves the members of the governing board of the society.
- II. The Chairman, Member Secretary, Treasurer shall be elected by the General Body from amongst themselves.
- III. The Governing Board shall be composed of not more than 16 members including the Members Secretary (Ex-Officio).

### Office Bearers of Governing Board :

#### 1. Adviser:

The governing Board may appoint an Adviser from the governing Board or outside. His / Her duty would be to aid and advise the governing Board if the Adviser is an outsider, he / she may seek his / her membership to the organization through proper channel, he / she would became an ex-officio member of the board.

#### 2. Chairman:

Chairman will preside over all the meetings of the Governing Board of the General Body.

Secretary  
Member Secretary





9

3. **Vice-Chairman:**

Vice-Chairman will chair all meetings of Governing Board and the General Body in absence of the Chairman.

4. **Member Secretary:**

- i. Director will be the Ex-Officio Member Secretary.
- ii. Member Secretary will be responsible for regular calling of Governing Board and General Body Meetings.

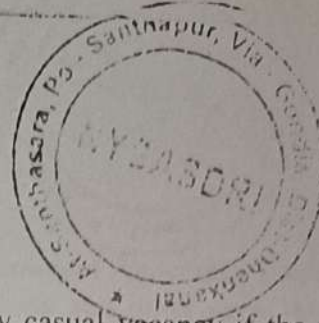
5. **Treasurer:**

Treasurer will be over all In charge of the financial affairs of the Society.

- I. The first Chairman and members of the Governing Board shall be as specified in the Memorandum of Association of the Society and shall hold office until the Governing Board is reconstituted under sub-rule (III) of it.
- II. On the expiry of the first and second year from the date of registration of the institute under Act XXI of 1860 office bearers of the Board shall be selected as early as possible in accordance with the procedure laid down by the Board and such members shall hold office for a period of three years. The election will be by show of hands.
- III. Excepting the Member Secretary (Ex-Officio) one third or a possible nearly as there to of the Members constituting the first Board, shall, till it is fully re-constituted by elected or co-opted members, retire at every annual general meeting in accordance with the procedure laid down by the Board and equal member of persons shall be elected to the Board by the ordinary members.
- IV. Members retiring shall be eligible for re-election to the Board.
- V. The Director of the institute shall be the ex-officio Member and Secretary of the Board.
- VI. Same as provided in the sub-rule (III) the members of the Board shall hold office for a term of three years or until they are replaced by fresh members.
- VII. The members of the Board whose terms of office expires at the end of the every three years until they are replaced by fresh member.
- VIII. Any casual vacancy in the Board shall be filled in by co-option by the Board and all the members of the Board so co-opted shall hold office for the unexpired period of term of his / their predecessors

*Sangeeta Sengupta*  
Member Secretary  
NYSASDRI





10

Provided that it shall not be necessary to fill any casual vacancy if the expired period of the term of three years in any case less than two months

#### 14. Powers & Functions of the Board:

The general superintendent, direction and control of the affairs and funds of the society shall be vested in the Board subject of such directions issued by the General Body.

15. (i) Without prejudice to the generality of the power under rule 12 above, the Board shall determine.

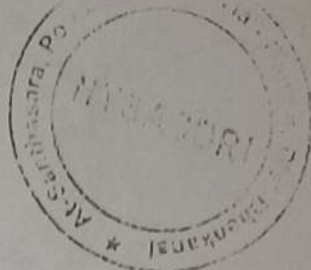
- I. The terms and conditions applicable to the admission of different categories of members.
- II. The procedure for electing the members of the Board who are liable to retire.
- III. The fees and allowances that may be paid to the non-official members of the Board / committees and other special invites.
- IV. The preparation and sanction of budget, estimate and delegation of powers in regard to sanction of expenditure, entering in to contracts and investments of the funds of the society.
- V. The duties and conduct, salaries, and allowances and other conditions of service or officers and other employees of the society.
- VI. The establishment and maintenance of provident or other benefit funds for officer's and other employees of the society subject to the Govt. rules.
- VII. The nature of courses of action study training and research are to be taken up and the standards for admission of candidates to the various courses for study.
- VIII. Any other matter which is to be or may be provided by General Body
- IX. Prepare annual report and accounts of the society for the consideration of the General Body

(ii) The General Body shall have the power to adopt, amend, alter or rescind the byelaws as it may find necessary for the management of the affairs of the society.

16. I) The Board may by a resolution appoint sub-committees for such purpose and with such powers as it may think fit.
- II) The Board may by a resolution delegate such administrative, financial and other powers to the Chairman, director and other officers of the society such of its powers for the conduct of the affairs of the Board as it may consider necessary or desirable.

Member Secretary  
NYSASORI





17. The society may accept loans and advances from Government Agencies / Banks / Corporations / Trusts / Municipal / Bodies / Institutions and other agencies to undertake development projects and for such purposes as decided by the Board.
17. (a) The society will take up programmes on disable rehabilitation and education as per their need.
17. (b) To make fund by investing the unrestricted fund / Corpus fund / General Fund of NYSASDRI with Mutual Fund / Fixed Term Deposit with Nationalized or Regional Bank or Post Office and the income out of investment will be used for the development of NYSASDRI community development activities

#### 18. MEETING OF THE BOARD / COMMITTEE:

- I. The Board or any committee constituted by it shall meet at such time and at such places as may be determined by the Board or the committee as the case may be.
- II. One third of the strength of the Board present in person shall constitute the quorum at any meeting of the Board
- III. The quorum for the meeting of any committee constituted by the Board shall be one third of its strength (any fraction contained in that one third being rounded off as one).

2. Resolution in writhing signed by a majority of the members on the Board or where the matter concerns any other committees constituted by the Board, by the majority of the members of such committees shall be deemed to be the resolution passed by the board of the committee, as the case may be, and shall be deemed to have been passed on the date on which the last signatory affixes his / her signature to it.

Provided that any resolution passed as aforesaid shall be placed before the next meeting of the Board / Committees as the case may be.

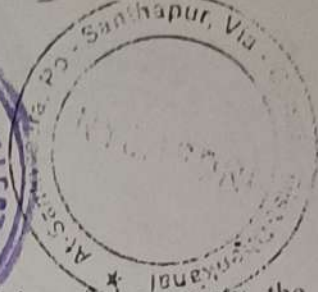
3. The Board shall have the power to invite any person, not being a member of the Board to attend the meetings of the Board, but such invites shall not have voting right.

#### 4. Director:

- I. There shall be a Director of the Institute who shall be appointed by Governing Board and will be the Ex-Officio, Member Secretary of the Board.
- II. The Director shall be academic head and Chief Executive of Organization. He shall have such power as may be prescribed by the Governing Board.
- III. The Director may in writing delegates such of his powers to any of his subordinate or committee of the institute as he may consider necessary.

Member Secretary  
NYSASDRI  
Jejurupeta  
Dhankul  
Odisha





12

IV. Subject to any order passed by the other authorities of the society, the Director shall be responsible for :

- The proper administration of the officers and funds of the society.
- Prescribes the duties of all the employees of the society.
- Exercise responsible and disciplinary control over the work and conduct of all the employees of the society.

V. In the event of there being vacancy in the office of the Director if the Director is unable to discharge his function owing to illness or any other cause, the governing Board may otherwise appoint any person to officiate as director during the absence of the Director and for exercising such powers, functions and duties of the Director as the Board may deem fit.

5. Representation in Legal Matters :

The Director will represent the institution in all legal matters.

6.

I. The Society shall cause to be maintained such books of accounts and other books in relation to its accounts in such form and in such manner as may. In consultation with the Auditors of the society be prescribed

II. The financial year of the Society shall be from the first of April of each year to the 31<sup>st</sup> March of the next year

III. The Society shall as soon as may be after closing the Annual accounts, prepare a statement of accounts in such form as the Board may, in consultation with the Auditors of the Society appointed by the Governing Board.

IV. A copy of each of the annual accounts of the society together with the Audit report there on and a report of the proceedings on all works under-taken during the year shall be furnished to the ordinary members of the society.

V. The society may sue or be sued in the name of the Member Secretary / Director as per section 6 of the Act.

VI. The Director shall cause to be entered minutes of the General meeting and writing of the Governing Board in this books kept for the Purpose.

7. Management of Funds :

All the funds of the Society shall be kept in a scheduled Bank(s) to be selected by the Governing Board and Bank Account shall be operated, by the Director or any other person / persons as may be duly authorized in this behalf by the Governing Board.

8. Audit of the Society:

The Accounts of the Society shall be audited by a qualified Chartered Accountant duly appointed by the Governing Board.

Member Secretary

*Sanjay Kumar*





13

#### 9. Service of Notice:

- I. A notice may be served upon any member of the society either personally or through the post in an envelop address to such member of the address mentioned in the role of members.
- II. Any notice so served by post shall be deemed to have been served and in proving such services it shall be sufficient to prove that the cover containing such notice was properly addressed and put into the post office.

#### 10. Alternation or Extension of the Purpose the Society:

The society may alter or extend the purposes for which it is established if the General Body approves a proposal for such alternation or extension as the case may be.

#### 11. Amendments of the Rules and Memorandum of Association :

The rules of the society may be altered at any time by resolution passed by majority of members of the society present at any meeting of the society which shall have been clearly convened for the purpose as per Section 12 and 12 (a) of the Societies Act, 1860 and the copy of the Resolution will be sent to Registrar of Societies.

#### 12. Section 4 of S.R. Act. 1860

- a) A list of Governing Board shall be filed in office of the Registrar of Societies. (District level) within 14 days of the constitution of the Board.
- b) The society may change its name by resolution passed by majority of members of the society present at any meeting of the society which shall have been duly convened for the purpose and a copy of that will be sent to the concerned of the district level Registrar of Societies.

#### 13. Dissolution:

- a) The society may be dissolved in accordance with Section 13 & 14 of the Act.
- b) No member of the Governing Board or officer / employee or auditor appointed by the society shall be answerable or personally liable for any loss arising from the administration or application of the funds and properties of the society and shall be in indemnified out of the funds of the society against liabilities incurred by him / her consultation with the activities of the society unless such loss or damage is caused through any willful defaults or breach of trust or culpable negligence or his part.
- c) All the provisions of the Act shall be applicable to the society.

Certified that this is a correct copy of the Rules and Regulations of the Society.

Signed by: Nagendra Das, Chairman  
Narendranath Das Sandhyarani Swain  
Sandhayarani Swain Vice-Chairman

True copy attested

ADD. Block Development Officer  
GORDIA

Sarangadhar Samal  
Sarangadhar Samal, Member Secretary  
Name of the society: NSASDRI  
Nature of document: Amendment  
Date of Registration: 29.1.1982  
Additional Registrar of Societies, Udhampur

Certified to be true copy

Prepared by- Sarangadhar Behara

Compared By- Prasanna Kumar Kori

Prasanna Kumar Kori  
District Record Officer  
COLLECTORATE, DHENKANAL 18/2/82